



West Side Health Care District

119 Adkisson Way, Taft, CA 93268 (661) 765-7234

BOARD MEETING MINUTES

Thursday, March 24, 2022, at 2:00 pm

1. CALL TO ORDER

Board President, Eric Cooper, called the meeting to order at 2:00pm. Eric Cooper led the Pledge of Allegiance. Those present were:

Eric Cooper	Board President
Virginia Miler	Board Secretary/Treasurer
Jan Ashley	Board Member
Darren Walrath	Board Member
Ryan Shultz	Executive Director
Robyn Melton	District Manager

Board Vice President, Adele Ward was excused. In attendance, Medical Director, Dr. Ron Ostrom, Clinic Director, Summer Wood-Luper and Care Coordinator, Tonya Gilmore were present at the meeting.

2. PUBLIC INPUT- None

3. APPROVAL OF MINUTES

The meeting minutes were reviewed. After discussion, the Minutes of Thursday, February 24, 2022, were approved by the Board of Directors.

4. FINANCIAL REVIEW

The Financial Statements of February 2022 were tabled until the April Board Meeting.

5. ANNUAL REVIEW AND APPROVAL OF POLICY AND PROCEDURES

After review and discussion, Jan Ashley made a Motion to approve the policies and procedures. Darren Walrath seconded. Motion carried. The West Side Family Health Care Policy and Procedures that were reviewed were:

Culture Transmittal, Follow-up Patient, Formulary, Incident Reports, Blue Shield Eligibility Verification, and Eye Irrigation.

The West Side Health Care District Policy and Procedures that were reviewed were:

Mission Statement, Reimbursement, Request of Public Funds, and Reimbursement Report. The District By-Laws were Tabled until additional updates could be made.

6. ADMINISTRATIVE STAFF REPORTS

February 2022, General Information- Attached for informational purposes only.

No action.

Ryan Shultz informed to the Board that March is Kidney Awareness Month.

The campaign includes a banner, signs, education material and small giveaways. This will be an annual campaign in the clinic. Additional health related awareness campaigns will be highlighted throughout the year on a rotating basis. Care Coordinator, Tonya Gilmore was recognized for planning and implementing the idea.

7. BOARD COMMITTEE REPORTS

a. Finance Committee- A Meeting will be scheduled for April 25, 2022 for 2022-2023 Budget Planning.

b. Facilities Committee- Nothing Further at this time.

c. Community Outreach Committee- Nothing further at this time.

c. Personnel Committee- Nothing further at this time.

d. Additional Board Member Input- Nothing further at this time.

8. ITEMS FOR FUTURE AGENDA

Nothing at this time.

11. ADJOURNMENT

At 2:58 pm Ginny Miller made a motion to Adjourn, Eric Cooper seconded. Motion carried. The Board Meeting of March 24, 2022 was adjourned.

Respectfully Submitted:


Ginny Miller, Board Secretary/Treasurer